



BTEC First Diploma in Business

One year course.

The BTEC First Diploma in Business is the equivalent of four GCSEs.

The world of business and work is an exciting and challenging place. Understanding what exactly happens in a business will help you develop the skills and knowledge required to prepare yourself for working in areas of employment such as accounting, administration, customer service, finance, IT, personnel or sales.

Requirements:

Progression to this course is possible from a BTEC Introductory Diploma. Alternatively, you will need a range of GCSEs at grades D and E.

This subject will focus on:

- exploring business purposes – understanding the nature of business;
- developing customer relations – understanding how customer service is provided;
- investigating financial control – understanding the costs, revenue and profit for a business;
- people in organisations – knowing how to prepare for employment;
- doing business on-line – understand different on-line business activities; and
- exploring business enterprise – understand how to prepare for business; how different aspects effect preparation for business.

You can expect to:

- develop and understand the skills and knowledge required to work in a business;
- apply the theory you have learnt to 'real' business case studies and practical projects; and
- learn through many different methods such as group work; research; presentations; displays; role-play; visits; guest speakers.

Method of assessment:

Assessment is by coursework.

Progression:

You may be able to progress on to advanced level courses, particularly BTEC National Diplomas and Applied A levels. The BTEC National Award, Certificate or Diploma in Business or in E-Business may be particularly relevant.

With further training or study, you may progress into business related careers such as accounting, administration, customer service, finance, IT, personnel or sales.

Success at Havering Sixth Form College:

Elvin Mensah (ex Kings Wood School) achieved a Distinction grade in the course and progressed onto the BTEC National Certificate Business at the College. He said, "I have enjoyed the course because it has given me a better concept of business and finance and the way in which it is taught is very varied. It is an interesting course and practical and has made me want to carry on studying business at the College next year."

This course has had 100% student achievement for the last two years.