

# HAVING SIXTH FORM COLLEGE

## MINUTES OF THE MEETING OF THE STUDENT COMMITTEE held on Monday, 26<sup>th</sup> November 2018 at 5.00 p.m.

Present: Marion Adamson, Sam Gould, Ahmed Ibrahim, Brian Martin, Alby Saunders, Paul Wakeling

Apologies Received: Femi Osibemekun, Anita Sharma

Quoracy and Attendance: Meeting quorate. 6 out of 9 Members present (67%)

In attendance:

Alex Free	Student
Kieron Innis-Anthony	Student
Elizabeth Lewis	Student
Paul Nutter	Deputy Principal
Julie Warner	Assistant Principal, Teaching and Learning
Lewis Russell	Behaviour and Culture Officer
Cathy Horne	Clerk

In the Chair: Sam Gould

<i>The Chair introduced himself and welcomed the students to the meeting.</i>		
SC/18/12	<b>Declarations of Interest</b> There were no declarations of interest.	
SC/18/13	<b>Minutes of the meeting held on 8<sup>th</sup> February 2018</b> <i>Paper: Minutes of the Student Committee held on 8<sup>th</sup> February 2018</i> The minutes were approved.	
SC/18/14	<b>Matters Arising</b> <u>SC/18/05 – Student Surveys and progress against the Action Plan</u> – the Principal confirmed that the wording in the student survey had been made clearer to ensure that students fully understood what they were being asked and how to complete it. As a result, the responses were clearer. He confirmed that a report would be brought to the December Corporation. <u>SC/18/07 – Discussion regarding future arrangements for the Student Committee / Obtaining the Views of Students</u> – The Deputy Principal informed Members that it was intended to wait until after the merger decision was made before restructuring the Committee. In response to the Chair's question about reducing the size of the College Union, Ahmed Ibrahim explained that the students within the Union intended to focus on particular areas, including the four Faculties, Central Services such as The Cube, diversity and inclusion and enrichment. The Chair commented that he welcomed future reports from the Students.	PGW
SC/18/15	<b>College Union Report</b> Ahmed Ibrahim informed the Committee that the College Union were settling into their roles and he anticipated being able to bring a report to the December Corporation meeting. In response to the Chair's questioning about any early issues identified, Elizabeth Lewis commented that there were not enough quiet areas where you could eat as well as study. She added that some students had social anxiety and the canteen was a particularly noisy environment. Kieron Innis-Anthony commented that the floor in the drama theatre was not cleaned very well and there was a leak in the dance studio roof. Alex Free suggested the inclusion of life lessons, such as dealing with a mortgage or information about STDs, in coaching rather than simply registering. He added that the College Union could create PowerPoints which could be used across the College to support this.	

	<p>In response to Ahmed's questions, the Deputy Principal explained that he was considering whether the space in Newcourt could be used as an additional study area and confirmed that Ian Budge, Assistant Principal, Learner Resource, Culture and Behaviour, was meeting with two students to re-consider the guidelines around the wearing of caps and do-rags.</p> <p>The Deputy Principal explained that a group of students would be meeting with Carol Wall, Finance Manager, to discuss the food offering as students were requesting healthier food. He confirmed that all fresh meat was halal, as a direct result of student involvement in the catering contract, but that this did not necessarily include pre-made items such as chicken wings. In response to a suggestion that the food should be labelled, the Deputy Principal <b>AGREED</b> to raise this with the Catering Manager. The Staff Governor commented that she was working with the Catering Manager to develop an online site for the restaurant which would include a daily menu. This would clearly indicate if the meat was halal or contained allergens.</p> <p>The Committee <b>RECEIVED</b> the report.</p>	PAN
SC/18/16	<p><b>Student Surveys and progress against the Action Plan</b></p> <p>The Behaviour and Culture Officer informed the Committee that the College Union would be starting to work on the action plan later in the term. Student Union representatives would meet with staff to discuss comments and actions. The Principal commented that the most recent survey demonstrated that overall satisfaction had improved.</p> <p>The Committee <b>RECEIVED</b> the report.</p>	
SC/18/17	<p><b>Annual Report on any serious disciplinary cases involving students</b> <i>Paper: Annual Report on any serious disciplinary cases involving students 2017-18</i></p> <p>Introducing his report, the Deputy Principal informed Members that there had been no major disciplinary cases in 2017-18 adding that this was reflected in the student survey where students indicated that they felt safe in College. The College had a good relationship with the Metropolitan Police and the sharing agreement in place provided advance knowledge of students, either already enrolled or applying to the College, with police records or investigations taking place. Restorative interventions were helping to support students at risk of becoming involved with gangs. The Committee was informed that the Disciplinary Panels had continued to take place but were largely around attendance, lack of focus and not meeting College expectations.</p> <p>In response to questioning from the Chair, the Deputy Principal confirmed there had not been any Prevent referrals in 2017-18.</p> <p>Referring to the table showing the data for suspensions, the Deputy Principal confirmed that the number of suspensions had fallen. He explained that the data for 2016/17 was missing and <b>AGREED</b> to circulate the correct data to members of the Committee.</p> <p>The Committee <b>RECEIVED</b> the report.</p>	PAN
SC/18/18	<p><b>Annual Report on students with additional learning or personal support</b> <i>Paper: 2017-18 Annual Report on Students with SEND</i></p> <p>The Deputy Principal informed the Committee that the number of students who declared a Special Educational Need and/or Disability in 2017-18 was 232. Of these 74% had a medical condition and 23% a learning difficulty.</p> <p>The Committee was informed that the College met students on an Educational Healthcare Plan (EHCP) to identify needs on entry and that additional funding could be claimed for these students.</p> <p>New facilities in the Zone had been developed to include a more focussed work room. A SENCO had been appointed in September 2017 and a new member of staff also joined the team bringing the total number of staff in the SEND support team to 4.</p> <p>The Deputy Principal reported that 159 students had received counselling in 2017/18 and that there were ten people in the team offering more than 35 hours of counselling per week. The College employed one Counsellor with an additional 9 supervised trainees. In response to questioning, he confirmed that demand for counselling through a combination</p>	

	<p>of self-referrals and referrals by staff, was high but the challenge was around the number of students who didn't attend their session. Students were able to have a maximum of 8 hours of counselling but could be referred on to their own GP if necessary although it was not possible to refer straight to CAMHS. He added that the support in place for students was particularly good, partly as a result of the improved Coaching system which provided students with an additional person to talk to.</p> <p>The Committee <b>RECEIVED</b> the report.</p>	
<b>SC/18/19</b>	<p><b>Evaluation of Meeting</b></p> <p>Members were asked to complete the evaluation forms individually and return them to the Clerk at the end of the meeting.</p>	
<b>SC/18/20</b>	<p><b>Date of Next Meeting</b></p> <p>Tuesday 19<sup>th</sup> March at 5 pm.</p>	

*The meeting ended at 5.40 p.m.*

Chair \_\_\_\_\_

Date \_\_\_\_\_

CLH 29<sup>th</sup> November 2018