

HAVERING SIXTH FORM COLLEGE

MINUTES OF THE MEETING OF THE BUILDINGS COMMITTEE held on Wednesday, 2nd April 2014 at 5.20 p.m.

Present: Rodney Eborn, Paul Trueman

Apologies: Paul Wakeling

In attendance: Maria Jorysz Finance Director
Roger Hawkins Clerk
Gareth Blanks Fusion
Luke Prosser Fusion

In the Chair: Rodney Eborn

B14/06 Declarations of Interest

There were no declarations of interest.

B14/07 Minutes of the meeting held on 22nd January 2014

Paper: Minutes of the Buildings Committee held on 22nd January 2014

The minutes were approved.

B/14/08 Matters Arising

Minute B/14/04

The Chair requested from the Project Manager the estimated costs of each of the three phases of the planned accommodation developments.

GB

B/14/09 Outcome from the BCIF application for 2014-15

The Chair reminded Members of Finance Director's email earlier in the week informing them that the announcement of successful applications due on 31st March had been postponed by the EFA because it had not completed the assessment of all bids owing to a high level of submissions. The outcome was now expected on Friday 4th April although the EFA had indicated that it might be later than that.

The Committee agreed that it recommends to the Corporation that it approves a building development project within the plan previously presented to the Corporation providing the costs would be wholly met by the BCIF funding, including, VAT and all fees. It would request delegated authority for the Committee Members to determine the precise scope of the project when the level of BCIF funding was known.

The Committee discussed the options within three bands of potential funding:

1. Funding of £2.12m
The original plans for phase 1 replacement of New Court would be implemented, [as shown on attached master plan for Phases 1 to 3].
2. Funding between £1.5m and £2.12m.
A scaled back phase 1 plan for the replacement of New Court would be implemented subject to amended planning. The scaled-back building might be insufficient to accommodate the whole Maths department and it might need to use some of Drury Falls accommodation. Consultation with the relevant department over amendments to the original plans would be necessary.

3. Funding below £1.5m would be insufficient to implement phase 1 as planned. However, the replacement of the accommodation currently provided by the 'Horsa Hut', (currently a gross internal area of 183 sq m) in a location shown for Phase 3 on the plan may be possible. Fusion/Create would need to prepare outline drawings. This would also be subject to approved funding being at least £500,000, EFA approval, and planning consent. [The BCIF application, (showing the replacement of Newcourt (Grade C) and Horsa Hut (Grade D) buildings), and 'master' plan presented were presented and approved by the Corporation on 6th February 2014.]

The Committee discussed the approvals required at the Corporation meeting that was to follow later that evening in order for appropriate actions to be commenced as soon as the outcome of the BCIF application was known and it **RESOLVED** to recommend to the Corporation that it should approve:

1. A capital building project within the master plan as reported to it at its meeting on 6th February 2014 subject to the project being totally funded by the external grant.
2. The delegation of authority to the Chair of its Buildings Committee, the Chair of the Regulatory and Scrutiny Committee and the Principal to jointly:
 - i. Determine the scope and extent of the project;
 - ii. To finalise and approve the terms of the BCIF grant;
 - iii. To approve the procurement arrangements and to instruct the project manager to initiate and manage the tender process for the appointment of a building contractor;
 - iv. To select and appoint a building contractor through the tender process;
 - v. To approve the terms of the building contract and for two of the three persons identified above to execute the contract on behalf of the Corporation.

B/14/10 Project Manager's progress report
'Newcourt replacement' (Fusion)

Gareth Blanks introduced his report and drew attention to the need to adjust the calendar for the tender process would need to be adjusted as soon as the outcome of the College's BCIF application was known.

The Committee **RECEIVED** the report.

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Date of Next Meeting

To be arranged as needed when the outcome of the BCIF application was known.

RE/RMH

The meeting ended at 5.43 p.m.

Chair _____

Date _____

RMH 8th April 2014

Note: the text shown in [text], within the minutes, is additional detail added by the Committee Chair and the Clerk to provide greater clarity.