

HAVERING SIXTH FORM COLLEGE

MINUTES OF THE MEETING OF THE BUILDINGS COMMITTEE held on Tuesday, 3rd March 2015 at 7.45 p.m.

Present: Rodney Eborn, Ray Harris, Paul Wakeling

Apologies: None

In attendance: Paul Nutter Assistant Principal (Deputy)
Cathy Horne Assistant Clerk

In the Chair: Rodney Eborn

B/15/06	<p>Declarations of Interest There were no declarations of interest.</p>	
B/15/07	<p>Minutes of the meeting held on 19th January 2015 <i>Paper: Minutes of the Buildings Committee held on 19th January 2015</i> The minutes were approved.</p>	
B/15/08	<p>Matters Arising</p> <p>Referring to the items to be actioned on page 2 of the minutes, the Chair confirmed that the Financial Forecast had been taken to the Special Corporation on 20th January as requested as had the costings for the fixtures and fittings. Assurance had been received that the College would meet the EFA funding requirements and the Principal had confirmed that the funding allocation would be spent by 31st March 2015.</p> <p>The plans for the new build had been taken to the Special Corporation meeting as requested by the Chair and detailed on page 3 of the minutes. Regarding the request for the College Accountant to attend the meeting, the Principal explained that he was the Chief Accounting Officer for the College and had brought the updated financial forecast as requested. He added that the new Assistant Principal, once appointed, would be expected to attend meetings where appropriate. Interviews were being held the following day.</p>	
B/15/09	<p>Newcourt Replacement – Progress report including updated cost plan <i>Papers: Progress report; Budget Monitoring; Programme of works</i></p> <p>The Principal informed Members that the contract was progressing well within the agreed budget of £1,350,000. Advising the Committee that the programme was currently three weeks behind schedule, he explained that this was partly due to the steel frame not being ready as well as some slippage. The current end date of 30th June 2015 would allow completion before the start of the next academic year. Rooms would be released on a phased basis to enable the College to commence work on the decoration and to install fixtures and fittings. Responding to the Chair's question regarding disruption whilst the works were carried out, the Principal explained that the company were extremely considerate and there were no issues. One complaint had been received from a neighbour which related to a one-off early delivery.</p> <p>Responding to the Chair, the Principal confirmed that the Cadman invoices would be paid prior to 31st March ensuring compliance with the EFA funding</p>	

	<p>requirements. A monitoring report would be provided for the Regulatory and Scrutiny Committee at its meeting on 12th March.</p> <p>The Chair asked the Principal for more detail about the proposed remodelling elsewhere in the College. The Principal explained that various moves were planned including moving Maths from Newcourt into the upper Library area currently occupied by IT. In addition the Care Suite would be expanded and a new studio installed for the engineering course. Approximately £100,000 had been allocated in the Colleges Financial Forecast including changes to the front entrance to improve security. The budget proposals would be presented to Executive the following week with the Preliminary Budget being brought to the Corporation on 26th March for approval. This would allow the works to commence during the Easter holidays. The Premises Manager had prepared costings and a programme of works, much of which would be carried out by College staff.</p> <p>Referring to phases 2 and 3 of the Newcourt replacement programme, the Chair asked whether there had been any development. He was informed by the Principal that the bids had been submitted but, due to the failure of the EFA IT system, the original date of 31st March for decisions to be made had been extended. Members were reminded that the College contribution was £500,000 and had been approved by the Corporation in December 2014. The Principal would provide an update at the next meeting of the Committee.</p> <p>The Principal commented that Corporation Members needed to consider the strategic issue should the bid be rejected. He explained that he had asked the temporary College Accountant to produce different scenarios and the Corporation would need to consider whether it wished to use its own money along with borrowings in order to continue with the planned replacement programme. He explained that the College were bidding against academies and that the likelihood of receiving the funding was reduced. He added that his recommendation would be to submit a further bid with the understanding that if both bids were rejected, the message was clear. The Chair emphasised the need to consider the costings in detail pointing out that the College could not stand still and a contingency plan was required. A Member pointed out that the result of the general election would be known by that stage, which could impact on future new build funding and the College finances, depending on which party was elected to form a Government.</p> <p>The Committee RECEIVED the report.</p>	PGW
B/15/10	<p>Date of Next Meeting</p> <p>Tuesday 21st April at 6.00 pm</p>	

The meeting ended at 8.05 p.m.

Chair _____

Date _____

CLH 4th March 2015