

HAVERING SIXTH FORM COLLEGE

MINUTES OF THE MEETING OF THE BUILDINGS COMMITTEE held on Tuesday 21st April 2015 at 5.40 p.m.

Present: Rodney Eborn, Ray Harris, Paul Wakeling

Apologies: None

In attendance: Keith Darvill Governor
Paul Nutter Assistant Principal (Deputy)
Cathy Horne Acting Clerk

In the Chair: Rodney Eborn

B/15/11	Declarations of Interest There were no declarations of interest.	
B/15/12	Minutes of the meeting held on 3rd March 2015 The minutes of the meeting held on 3 rd March were approved.	
B/15/13	Matters Arising There were no matters arising.	
B/15/14	<p>Newcourt Replacement Phase 1 Progress Report <i>Paper: Newcourt Phase 1 (Total project cost to date)</i> <i>Tabled Paper: Updated Newcourt Phase 1 (Total project cost to date)</i></p> <p>Tabling the updated project costs, the Principal explained that the project was progressing well and was within the agreed budget of £1,350,000. He added that there was unlikely to be any overspend and the current estimated total spend was £1,328,441.</p> <p>Members were informed that the project was behind programme by two weeks meaning that the estimated completion date was now mid-July. However Fusion had agreed to stop charging at the end of June. The Principal explained that there were no major risks remaining and that the contingency of £21,589 could be spent on improving the quality of fittings.</p> <p>Referring to the internal moves, the Assistant Principal (Deputy) explained that decorating had started and work was continuing to enable all moves to take place prior to the start of teaching in the autumn term.</p> <p>The Principal reminded Members that the Corporation had approved early expenditure of £214,980 from the Capital Budget to enable works to be carried out. He added that further early approval would be sought at the next meeting for expenditure relating to the wireless network.</p> <p>Responding to the Chair's question, the Principal confirmed that he had met with the Maths Department who were preparing a plan relating to their move. The changes meant that all five faculties would have significantly improved geographical coherence, increasing efficiency and improving the College for</p>	

	<p>both staff and students.</p> <p>The Committee RECEIVED the report.</p>	
B/15/15	<p>Phases 2 and 3 Newcourt and HORSIA Hut Replacement <i>Paper: Cover Page</i></p> <p>Members were reminded that the bid to the EFA for £3.6m to replace Newcourt and the Horsa hut had been rejected.</p> <p>Commenting that the outcome of the forthcoming election would affect funding priorities, the Chair of the Corporation suggested that any decision should wait until this was known.</p> <p>The Chair of the Committee pointed out that the Horsa Hut was a category D building and that Newcourt was likely to be category C or D next year. He emphasised the need for a strategic plan demonstrating how the buildings would be replaced.</p> <p>The Principal explained that Newcourt was timber framed and, whilst originally built as a temporary building, had now been in use for almost 25 years. He added that it was a single storey building which took up floor space that could be used more beneficially. The Horsa hut was built in the 1940's and currently housed the dance studio and foundation art students. Whilst both buildings currently functioned at an acceptable level, there was a potential risk in the longer term.</p> <p>The Committee AGREED that the next stage was to obtain feedback on why the bid was rejected and to use this to inform a further bid in the next academic year. Other options should also be considered including raising money through the sale of some of the Colleges land for residential development to fund the remaining Phases 2 and 3. The Principal informed Members that £20,000 had been included in the budget for 2015-16 to enable a feasibility study to be conducted.</p> <p>The Committee RECEIVED the report.</p>	
B/15/16	<p>Review of Committee Terms of Reference <i>Paper: Terms of Reference for the Buildings Committee</i></p> <p>The Clerk reminded Members that all Committees were tasked with reviewing their own terms of reference in the summer term each year. No changes were proposed.</p> <p>Recommendation: The Corporation should APPROVE the Terms of Reference for the Buildings Committee for a further year.</p>	
B/15/17	<p>Date of Next Meeting</p> <p>The Committee agreed that, at the current time, there was no need for a further meeting of the Buildings Committee. Progress reports would continue to be brought to the Corporation on a regular basis.</p>	PGW

The meeting ended at 6.10 p.m.

Chair _____

Date _____

CLH 22nd April 2015